

AUDITOR-CONTROLLER/ CLERK-RECORDER AGENCY

MAINTENANCE OF EFFORT BUDGET

FISCAL YEAR 2025-2026



Presented by Melissa Wilk
April 15, 2025





MISSION & VISION



MISSION

Support Alameda County's Vision through the efforts of its employees by providing the highest degree of fiscal stewardship, transparency, accessibility and service when administering public funds and in the protection of official public records.



VISION

Provide superior protection and accessibility of public resources and records through advancements in technology and the optimization of employees, and as such, is a model for other public organizations.





MANDATED & REVENUE-BASED SERVICES



AUDITOR-CONTROLLER

Accounting and Fiscal Oversight
Budget Monitoring
Payroll Administration
Contract & Compliance Monitoring
Vendor Payment & Disbursement
Comprehensive Financial Reporting
Internal Audit & Risk Assessment
Tax Revenue Analysis & Distribution



CENTRAL COLLECTIONS

Court-Ordered Fines & Restitution Recovery
Environmental Violation Fee Collection
Victim Restitution
Collection of Government Debt



CLERK-RECORDER

Custodian of Official Public Records
Recordation of Property Transactions
Issuance of Vital Records
Marriage Licenses and Ceremonies





FINANCIAL SUMMARY

	APPROVED BUDGET FY 2024 - 2025	PRELIMINARY MOE BUDGET FY 2025 - 2026	CHANGE FROM FY 2024-2025	
			AMOUNT	%
APPROPRIATIONS	\$45,036,334	\$47,502,928	\$2,466,594	5.48%
REVENUE	\$56,307,937	\$54,179,523	(\$2,128,414)	(3.78%)
NET COUNTY COST	(\$11,271,603)	(\$6,676,595)	\$4,595,008	40.77%
FTE - MGMT	52	52	0	0.00%
FTE- NON MGMT	158	158	0	0.00%
TOTAL FTE	210	210	0	0.00%





COMPONENTS OF NET COUNTY COST (NCC) CHANGE

COMPONENT	NCC CHANGE
Salary and Employee Benefits	\$1,471,309
Decreased Discretionary Services & Supplies	(\$16,768)
Internal Service Fund Adjustments	\$1,012,053
Decreased Transfer Tax and Recording Fees	(\$2,128,414)
TOTAL NET COUNTY COST CHANGE	\$4,595,008

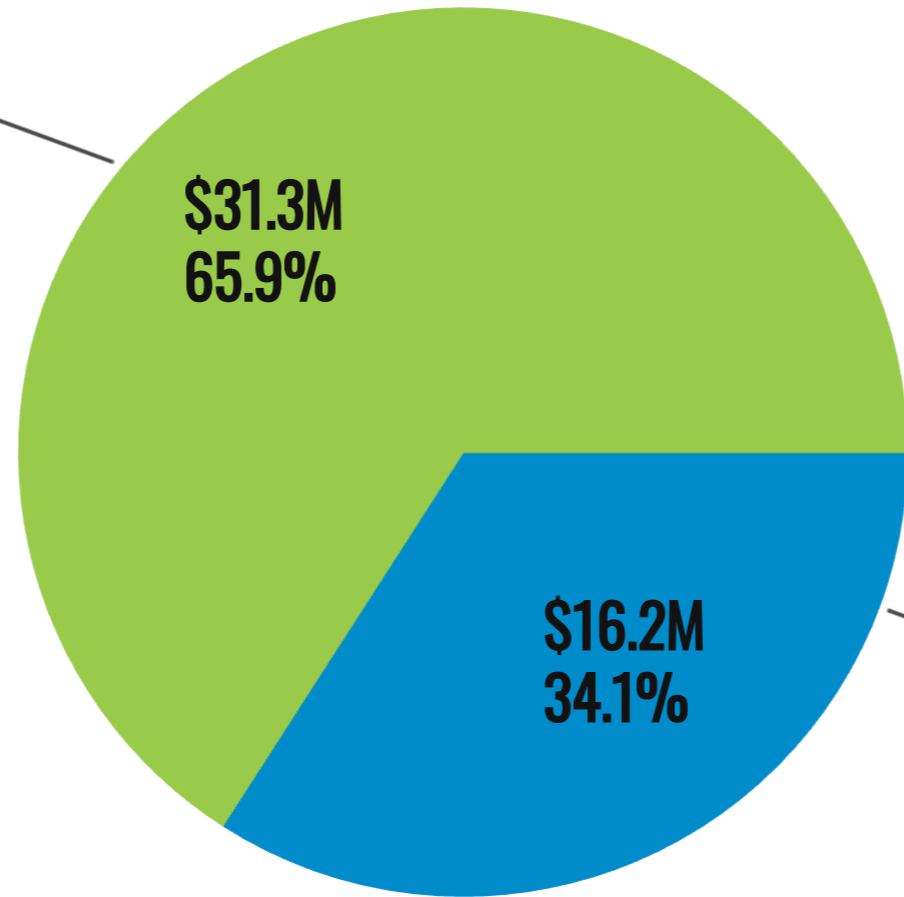




TOTAL APPROPRIATION BY DEPARTMENT

TOTAL APPROPRIATIONS: \$47,502,928

AUDITOR-
CONTROLLER



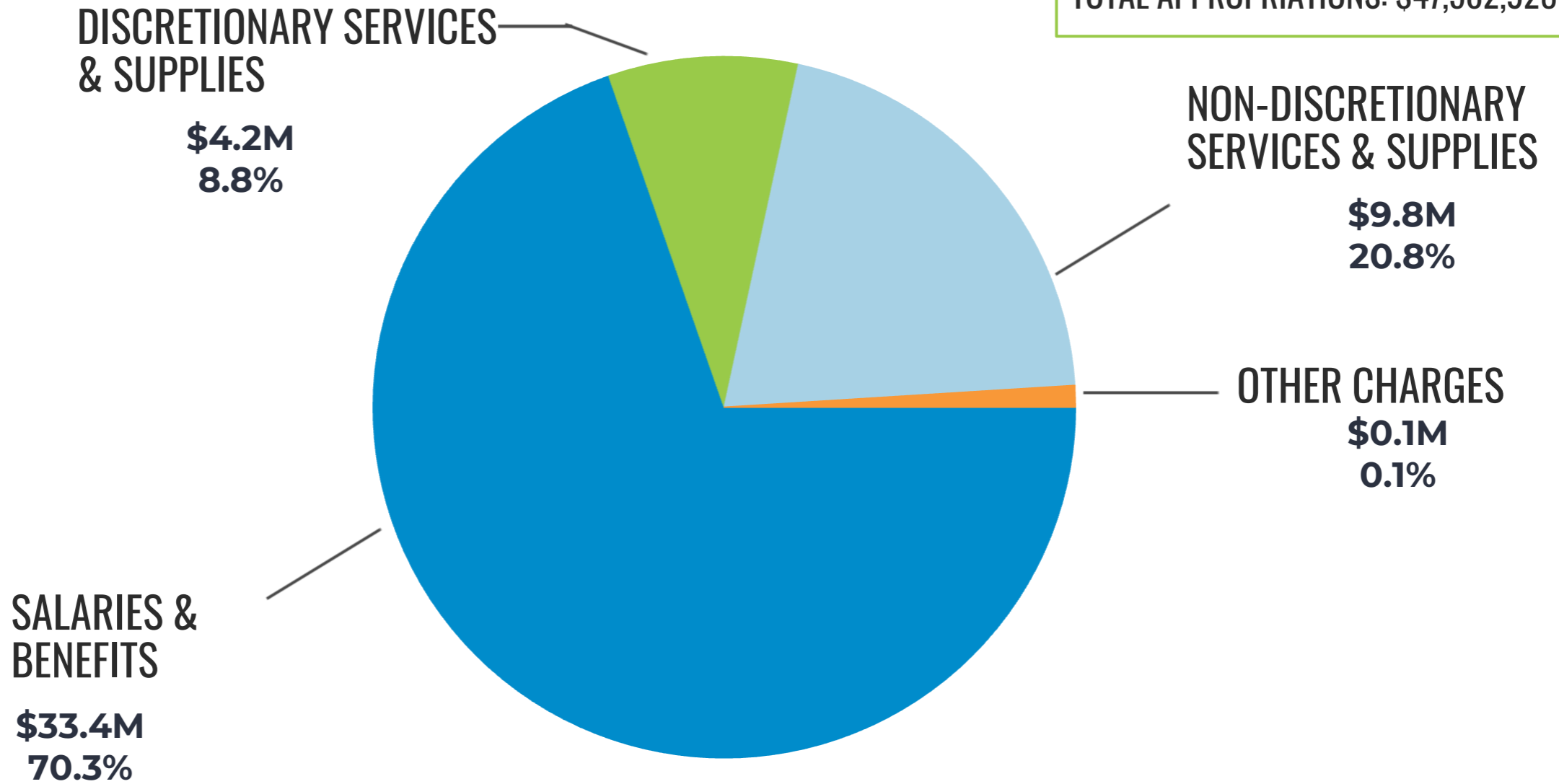
CLERK-RECORDER





TOTAL APPROPRIATION BY MAJOR OBJECT

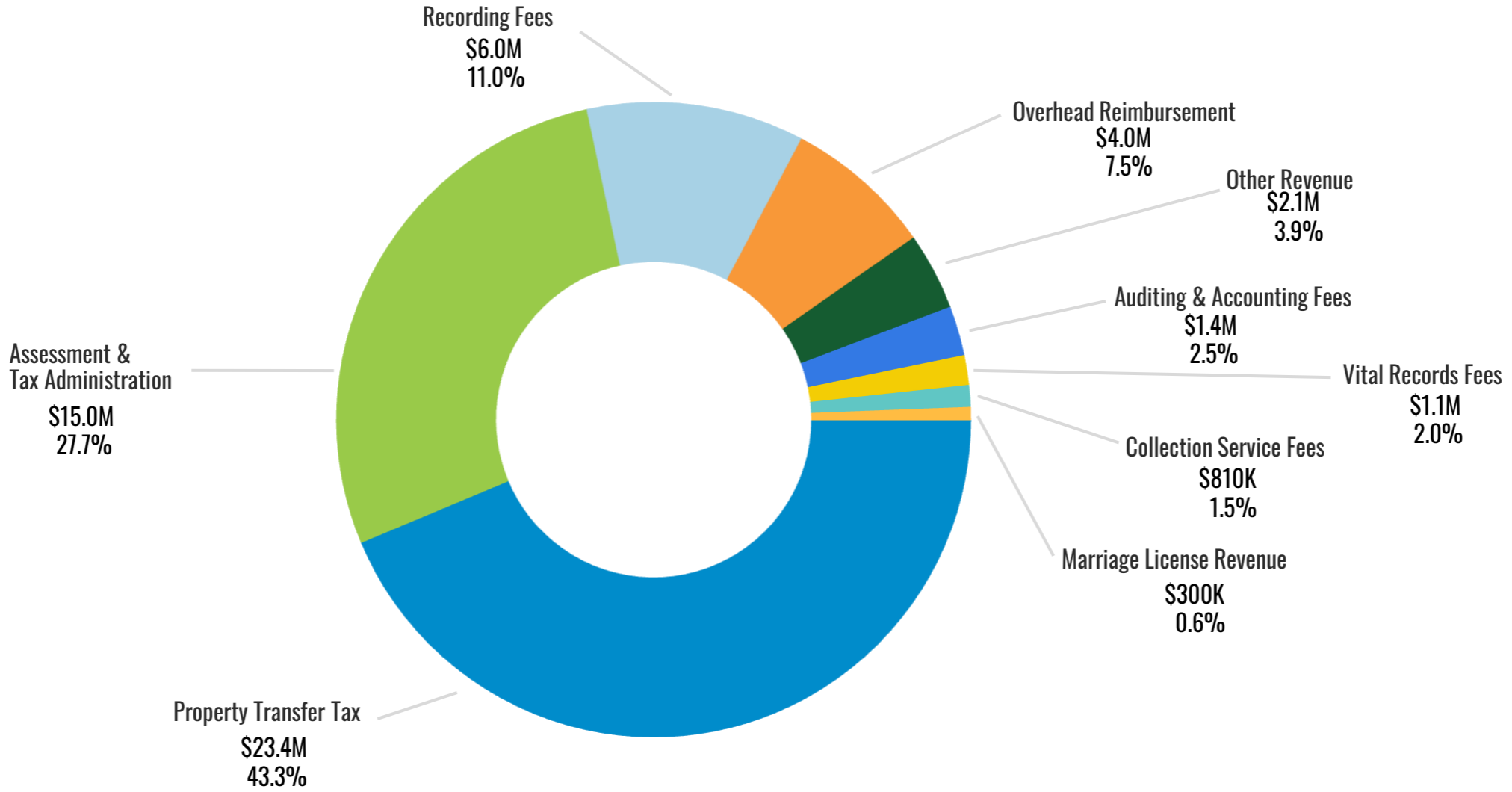
TOTAL APPROPRIATIONS: \$47,502,928





TOTAL REVENUE BY SOURCE

TOTAL REVENUES: \$54,179,523





ACCOMPLISHMENTS

- Earned the **“Certificate of Achievement for Excellence in Financial Reporting”** for the 41st consecutive year from the Government Finance Officers Association for the Annual Comprehensive Financial Report for fiscal year ended June 30, 2023.
- Earned the **“Award for Counties Financial Transactions Reporting”** from the State Controller’s Office for fiscal year ended June 30, 2023.
- **Served approximately 200,000 community members** through in-person, online and phone services at the Clerk-Recorder’s Offices in Oakland and Tri-Valley.
- In partnership with the California Secretary of State's Office, **hosted two Apostille Pop-Up Shops** at the Dublin Library, **servicing 1,100 customers and issuing nearly 2,500 apostille certificates** to authenticate vital records to be recognized as valid for use in other countries.
- Received the County's **Rethink AC "Best of the Best" Award** for innovations to enhance the SLEB certification application process.
- Enhanced the functionality and accessibility of the Tax Analysis Special Assessment web portal for a **more user-friendly and efficient experience for over 60 jurisdictions** to submit their annual levied taxes.





ACCOMPLISHMENTS

- Successfully implemented **GASB 100, Accounting Changes and Error Corrections**, including the development and revision of disclosure templates to ensure **full compliance with reporting requirements**.
- Completed **Alcolink Financials updates** introducing new WorkCenters/centralized dashboards for asset management and commitment control, and streamlining the journal entry process through an improved design.
- **Implemented new Fluid HRMS timesheets**, creating a modern, mobile-friendly way for employees and supervisors to enter and manage time from any device.
- Ongoing **community engagement and public outreach** to raise awareness of Agency services, along with active participation in professional organizations to stay informed about statewide initiatives and emerging best practices for Auditor-Controller and Clerk-Recorder offices throughout the state.





VISION 2036



VISION 2036

OUR SHARED VISION



10X GOALS



OPERATING PRINCIPLES



Our Agency supports the Vision 2036 strategic priorities of fostering a prosperous and vibrant economy and a resilient population through a strong commitment to fiscal stewardship, collaboration, innovation, accessibility and sustainability. Our strategies to achieve these priorities include:

- Enhancing transparency and accessibility by making frequently requested information available online to the public, including progress on the Property Tax System Technical Migration project and the restoration, preservation and digitization of historical records.
- Implementing technology-driven solutions, including AI and other digital tools, to improve response times, streamline customer inquiries, and enhance the overall customer service experience.
- Expanding options for marriage services offered at the Clerk-Recorder’s Office.
- Exploring satellite office locations to enhance accessibility of Agency services throughout the County.
- Implementing GASB Statement No.101 – *Compensated Absences* to ensure compliance with current financial reporting requirements and accounting principles.
- Implementing SLEB Connect, Phase I by updating the SLEB/Local Vendor Maintenance Database functionality to include automatic collection and population of website data fields and to streamline the certification process.
- Continuing to foster collaboration with community organizations and industry stakeholders by implementing outreach, education and engagement initiatives.





QUESTIONS

